

Offer: Professional Internship (1)

Position: Energy Business Development Intern (1)

Host Company Name: Safer 1 Ltd

Address:

Near Free Trade Zone, P.B 7301, Kigali.

Duration: 6 months

Professional Internship Start Date: November 4, 2024

Monthly Stipend given to professional intern:

- 100,000 Frw covered by EPD

Priority: Fresh Graduates: (Not more than 2 years sharp after graduation)

Note: Female are encouraged to apply

About the Host Company: Visit their website: <https://saferrwanda.org/>

Position Overview:

Safer1Ltd is seeking a dynamic and dedicated Professional Intern to support our teams in various strategic initiatives. This role provides a unique, collaborative opportunity to engage in fund proposal writing, project management, and technical support, while benefiting from mentorship across both organizations. This internship is designed to foster both professional growth and meaningful contributions to our collective mission.

Key responsibilities:

- Fund Proposal Writing and Application
- Conduct research to identify potential funding sources, aligning with organizational goals.
- Collaborate with team members to draft and refine grant proposals and applications.
- Assist in collecting and compiling necessary supporting documentation for submissions.
- Participate in the planning and drafting of project proposals, including defining objectives, timelines, and budgets.
- Support project management activities, ensuring timely progress and adherence to plans.
- Maintain comprehensive project documentation and facilitate team communication.
- Provide essential technical support to the teams, addressing and resolving any technical issues that arise.
- Aid in implementing and maintaining technology solutions that increase organizational efficiency.
- Assist in conducting research and analysis to inform strategic decisions.

- Prepare informative presentations and reports to communicate findings to stakeholders.
- Take on additional tasks and special projects that support organizational goals and personal professional development.
- Continually seek opportunities to propose improvements and innovate processes.

Skills & Qualifications:

- Master's degree in Energy Economics, Masters' or Bachelors' Degree in Renewable Energy, Advanced diploma in Renewable Energy Technology, or a related field.
- Excellent verbal and written communication skills.
- Strong organizational and multitasking capabilities.
- Familiarity with Microsoft Office Suite and basic technical problem-solving skills.
- Ability to work both independently and collaboratively within diverse teams.
- A proactive attitude and a passion for learning and professional growth.

Benefits:

- Gain hands-on experience in a dual-organization setting.
- Access to mentorship from experienced professionals committed to your development.
- Collaborate with an experienced team and contribute to strategic business growth.
- Opportunities for professional development and networking.
- Work on impactful projects focused on sustainability and renewable energy.
- Potential for long-term career opportunities within the company upon successful completion of the internship. (e.g: Job, etc)

Application:

- **Application Deadline:** October 22, 2024
- **[Apply Here](#)**

Candidate selection & date:

- Shortlisted : October 23-24, 2024.
- Interview call & confirmation email: October 25, 2024
- Interview Period: 28th-31st October, 2024
- Onboarding: November 4, 2024.